

BURKE COUNTY BOARD OF EDUCATION MEETING

September 8, 2009
Regular Meeting Open Session Minutes

Patton High School

Call to Order

Board Chair, Ms. Tracy Norman called the meeting of the Burke County Board of Education to Order at approximately 5:18 p.m. in the Auditorium at Patton High School. Other members of the Board who were present included Vice Chairman; Mr. Tim Buff, Mr. Buddy Armour, Mr. Rob Hairfield, Mrs. Karen Sain, and Mr. Sam Wilkinson. Mr. John Aulgur was not present for the meeting. Also present for the meeting were Acting/Associate Superintendent; Mr. Rick Sherrill, Assistant Superintendent; Mr. Tony Cox, Human Resource Director; Mr. Winston Bagley, and Chief Finance Officer; Mr. Keith Lawson. School Board Attorney; Mr. Jon Jones was not present for the start of the meeting but did arrive shortly thereafter.

Approval of Agenda

Mr. Hairfield made a Motion to approve the agenda as presented with a Second by Mr. Buff. The request was made to amend the agenda with the following additions: Mr. Armour requested to add Superintendent Search as H. under Item X. Action/Discussion. Ms. Norman then requested to add Update on Superintendent Search as I. under Item X. Action/Discussion and also to add H1N1 to Reports under Item VIII. Mr. Sherrill requested to move the SACS CASI response prior to Public Comments on the agenda. The Motion to approve the agenda as amended carried 6-0 with Mr. Aulgur absent.

Opening Prayer and Pledge of Allegiance to the Flag

Mr. Winston Bagley, Director of Human Resources for BCPS, offered the opening prayer followed by the Pledge of Allegiance led by Cadet Lt. Colonel Chesnee Hibbard, JROTC Battalion Commander, Freedom High School.

Informational Items

Reports

• SACS CASI Response/Action Plan – Mr. Rick Sherrill and Mr. Jonathan Clontz

Mr. Sherrill gave a brief presentation on the status of the SACS CASI report as well as his recommendations of what needs to be done to maintain accreditation. He reported that the majority of the time spent during the site visit August 2nd – 4th had been spent conducting interviews on August 3rd with the following purposes:

1. To supply stakeholders the opportunity to supply informational related concerns received by SACS CASI.
2. To evaluate the school boards and districts adherence to Advanced Ed's accreditation standards.
3. To make recommendations for corrective action if necessary.

Mr. Sherrill reviewed the standards that SACS CASI reported BCPS needed to work on:

Standard 1: Vision and Purpose.

Standard 2: Governance and Leadership.

Standard 6: Stakeholder Communications and Relationships.

Mr. Sherrill reported that the recommendation of the August 2nd – 4th review team was that Burke County's high schools would be placed in the accreditation status of "probation" for SY 2009-2010. He reported that a review team would return to Burke County no later than December 15, 2009 to assess the progress Burke County had made on the recommendations of the review team with final findings and recommendations to be addressed by May 1, 2010.

Mr. Sherrill shared that over the next several days he planned to assist the BOE to develop strategies to correct the discrepancies identified by SACS CASI. He shared that he firmly believed all discrepancies could be corrected and Burke County's high schools removed from "probation" before May 2010. In conclusion, Mr. Sherrill shared his thoughts/recommendations on what needed to be done in order to maintain accreditation:

1. That the spirit of cooperation exist between board members and community.
2. That the focus of the school board, school district, and community be on meeting the needs of students and supporting our teachers and schools.
3. That the update and revision of updating policies be a priority for the school board and community and that the intent of the policies be communicated to the community.
4. That everyone treat each other with respect and dignity.
5. For the board to assemble a committee consisting of district and school leaders, teachers and classified staff, parents and community business leaders, students, and community and government leaders to begin developing a system-wide vision for our school system.
6. That the board and central office personnel receive meaningful training through appropriate resources to allow board members and leadership personnel at the central office to be aware of the duties of board members and to have a good knowledge of local and state governmental issues to include educational law and finance.
7. That the Board of Education, county commissioners, law enforcement agencies, and community leaders meet frequently to address district and county needs and have a joint vision for our school district and for Burke County.
8. That the board and district leadership conduct frequent and on-going self evaluations, and implement a meaningful professional development plan.
9. That the entire community work towards building a positive and trusting relationship to enhance the well being in education of our most precious asset, our children.

Public Comment

The following individuals presented concerns to the Board:

Kenneth Burns, Edna Weller, Caroline Avery, Jane Sohovich, Nancy Taylor, Scott Carlton, Ita Kilbride, Doug Hedrick, Chris McNeely, Linda Croom, Roger Trevorow, Sandra Hatley, and Matthew Malloy. Concerns brought before the Board included: Transportation, SACS CASI (Accreditation), Lack of school supplies in the schools and central office, Superintendent Search and selection of superintendent, and litigation fees.

Mr. Wilkinson addressed the Board requesting as a gesture to the stakeholders that the Board represents, that the Board cease the search for a superintendent. Mr. Wilkinson shared that he felt hurrying such a major decision for this county and this school system was not in the best interest of the stakeholders, the county, the staff, or the Board. He added that he felt the search should be suspended until after the November 3rd election where there may or may not be a significant new make-up in the Board. The Motion for this came later in the meeting under Action/Discussion.

Approval of Minutes

Ms. Norman requested a Motion to approve Minutes for July 6, 2009, July 10, 2009, July 14, 2009, July 14, 2009 (Joint meeting between BOE and BOC), and July 20, 2009. Mr. Armour moved to accept these Minutes as written followed by a Second by Mr. Hairfield. The Motion was approved 6-0 with Mr. Aulgur absent.

Informational Items

A. Important Dates

- In order to move on with the agenda, Mr. Sherrill asked that everyone review the informational items listed on the agenda for the meeting.

B. Reports

School Improvement Plans

The following principals presented their School Improvement Plans to the Board:

H1N1 – Mr. Tony Cox and Mrs. Lisa Keller

Mr. Cox reported that updated federal and state H1N1 information had been placed on the homepage of the BCPS website for everyone to review. He reported that plans were in place in conjunction with the Burke County Health Department in the event of a heightened severity of the flu. He shared that BCPS was continuing to participate with state and county health departments as well

as our hospitals and healthcare systems and closely coordinating with our school health teams consisting of principals, assistant principals, school nurses, and other key faculty. Mrs. Keller emphasized ways to help prevent the spread of germs as well as emphasized that children should be kept home if flu like systems existed. She further emphasized that children should be kept home until they were fever free without the assistance of fever reducing medication. There was discussion concerning the high school exam policy that exempts students from exams based on attendance, and the need to possibly revise that policy.

Second Readings

To allow stakeholders the opportunity to review and provide input to proposed policy revisions, the policies contained in Chapters 1, 2, 3, and 5 will be placed on the BCPS website and then brought back at the October meeting for action/discussion.

A. **Burke County Board of Education Policy Manual Chapter 5 – Instructional Program** - Mr. Tim Davis

Action/Discussion Items

A. **Burke County Board of Education Policy Manual**

Chapter 1 – Governing Principles – Mr. Tim Davis

Chapter 2 – School Board Operations – Mr. Tim Davis

Chapter 3 – General School Administration – Mr. Tim Davis

B. **Community Schools Programs – Facility Use Program 1.5300 w/ Procedures** – Mr. Tony Cox

The Motion was made by Mrs. Sain to approve the adoption of this policy with a Second from Mr. Wilkinson. The Motion carried 6-0 with Mr. Aulgur absent.

C. **Energy Management Conservation Policy 6.550 w/ Procedures** – Mr. Tony Cox

The Motion was made by Mr. Buff to approve the adoption of this policy with a Second from Mr. Hairfield. The Motion carried 6-0 with Mr. Aulgur absent.

D. **Budget Revision** – Mr. Keith Lawson

Mr. Lawson presented budget amendment 04-09-08-09 to allocate funds to digitize student records to allow for better customer service in obtaining student transcripts. Mr. Cox confirmed that the allocation of funds from the science lab renovations would in no way hinder the completion of the renovations. Dr. Blalock confirmed that the student record information would be backed up to two large servers housed off campus. The Motion was made by Mr. Hairfield to approve budget revision 04-09-08-09 followed by a Second by Mr. Wilkinson. The Motion passed 6-0 with Mr. Aulgur absent.

E. **Substitutes** – Mr. Keith Lawson

Mr. Lawson presented the request to the Board to allocate substitute funds to the individual schools/locations allowing principals or site based managers the responsibility of managing the substitutes. Mr. Lawson reported that due to the 15% reductions in substitute funding, schools/locations for SY 2009-2010 would be allocated an average cost amount for their site for the past 3 years minus the 15% reduction. Mr. Lawson reported that a reserve would be set aside to cover family medical and maternity leaves. The Motion to approve the allocation of substitute funds to individual schools was made by Mr. Armour and Seconded by Mr. Hairfield. The Motion carried 6-0 with Mr. Aulgur absent.

F. **School Resource Officer Memo of Understanding** – Mr. Rick Sherrill

Mr. Wilkinson moved to approve the School Resource Officer Memo of Understanding with a Second by Mr. Hairfield. The Motion carried 6-0 with Mr. Aulgur absent.

G. **Supplemental Accidental Death & Dismemberment Insurance** – Mr. Robert Bonner

Mr. Bonner reported that many administrators felt that this insurance would help to better manage the school system's risk management activities by:

1. Providing low cost coverage to all students whether they participate in organized sports or not.
2. Providing an opportunity for school activity and participation for students who may have lost insurance coverage due to harsh economic times.
3. Providing a reasonable alternative for those injuries that could potentially become liability issues due to a lack of coverage.

Mr. Bonner also reported that administrators and principals felt it expedient and more efficient if the school system purchase a policy for SY 2009-2010, therefore closing the risk gaps for students currently engaged in school activity who might become injured and have no coverage. He further stated that administrators and principals felt that by having a policy in place this year and by having time to review the administrative paperwork, it might make it easier for the schools to help with the cost for SY 2010-

2011. Mr. Bonner reported that based on 9 day enrollment numbers the cost of the first half premium would be estimated at \$13,677 or \$27,354 for the year. He stated that this insurance would fully cover all students K-12 whether participating in any school related activity on or off campus. Mr. Bonner recommended Bollinger Insurance Solutions for the supplemental insurance coverage. Whereby, Mr. Hairfield made a Motion to accept the recommendation of Mr. Bonner to provide supplemental insurance coverage with Bollinger Insurance Solutions. The Motion was Seconded by Mr. Buff and passed 6-0 with Mr. Aulgur absent.

The question was posed as to how the school system would afford this insurance coverage for SY 2009-2010. Mr. Lawson reported that based on conservative budgeting the last few years, he had budgeted more in the insurance line item than the insurance premiums had actually cost. He also accredited Mr. Bonner's efforts in reducing work place accidents, therefore reducing premiums over the last few years. Mr. Lawson reported that there was more than enough budgeted in the insurance line item to cover the estimated cost for SY 2009-2010. The Motion was made by Mr. Buff to use the insurance premium line item to cover the premium for the supplemental insurance for all K-12 students for SY 2009-2010. The Motion was Seconded by Mrs. Sain and passed 6-0 with Mr. Aulgur absent.

H. Superintendent Search – Mr. Buddy Armour

Mr. Armour requested that the Board put the superintendent search on hold at this time to allow stakeholders an opportunity for input in this decision as outlined in the SACS CASI report. Whereby, Mr. Armour put his request in the form of a Motion followed by a Second from Mr. Wilkinson. The Motion failed by a 2-4 vote; Mr. Aulgur was absent.

I. Update on Superintendent Search – Ms. Tracy Norman

Ms. Norman presented an update on the Superintendent's Search stating that the Board of Education had met in Charlotte September 1st – 4th, to review detailed information and conduct in depth interviews with eight candidates for the superintendent position. She further stated that the Board had met for a total of nearly 25 hours in this process designed to narrow the candidates to a group of finalists. She stated that the next step in the process would be for the Board to meet in special session, if approved, to review the results of the community survey, staff survey, and from organizations that provided responses to the Board's request for input. She further stated that interviews, applications, and other supporting information for each candidate would also be reviewed at this meeting in order to help narrow the field to allow for interviewing of finalists the week of September 21st, thus allowing for the naming of the new superintendent by the end of that week.

Ms. Norman proposed that Board members meet on Thursday, September 17th at 3:00 p.m. She stated that Board members who participated in the interviews would like for those who were not in attendance to have a chance to view all the information and give input. Ms. Norman stated the meeting would most likely be held at the West Concord Resource Center. She requested that Board members set aside the week of September 21st – 25th at 6:00 p.m. to interview finalists.

Mr. Wilkinson requested the names of the eight candidates that were interviewed during the interview process held September 1st – September 4th. Ms. Norman stated that this information would be given to Board members at the September 17th meeting. Ms. Norman then requested a Motion to approve the meeting for September 17th and setting aside the week of September 21st – 25th to conduct finalists' interviews. The Motion was approved by Mr. Hairfield and Seconded by Mrs. Sain. The Motion carried with 4 in support of the Motion, Mr. Wilkinson opposed, and Mr. Armour who did not vote. Mr. Aulgur was not present for the meeting.

Closed Session

Ms. Norman read into record the wording for the Motion to go into Closed Session pursuant to G.S. 115C-319 to discuss personnel information as well as a matter concerning a student. The Motion passed 4-2 following the Motion by Mr. Buff and Second by Mrs. Sain. Mr. Wilkinson and Mr. Armour were in opposition; Mr. Aulgur was not present for the meeting. The Board proceeded to Closed Session at approximately 9:50 p.m.

The Board reconvened to open session at 10:35 p.m. for the approval of personnel reports.

Approval of Personnel Reports

Mr. Wilkinson made a Motion to approve personnel report dated August 31, 2009 as presented with a Second by Mr. Hairfield. The Motion carried 6-0 with Mr. Aulgur absent.

Mr. Hairfield made a Motion to approve personnel report dated September 7, 2009 as presented with a Second by Mr. Wilkinson. The Motion carried 6-0 with Mr. Aulgur absent.

Ms. Norman requested a Motion for the public release of information concerning the "buyout" of the superintendent's contract. Whereby, Mr. Buff moved to approve the release and to also attach a copy of the release to the Minutes for this meeting. The Motion was Seconded by Mrs. Sain and carried 4-2 with Mr. Armour and Mr. Wilkinson in opposition; Mr. Aulgur was absent.

Adjournment

The Motion to adjourn the meeting was made by Mr. Armour and Seconded by Mr. Hairfield. Without opposition the meeting adjourned at 10:37 p.m.



Chairman, Burke County School Board



Secretary, Burke County School Board



FOR PUBLIC RELEASE: September 8, 2009

**STATEMENT BY
BURKE COUNTY BOARD OF EDUCATION**

For many months now the Burke County Board of Education has remained silent in the face of unprecedented public criticism, regarding the reasons leading to the resignation and contract buy-out of former Superintendent David Burleson. The Board of Education chose to maintain its silence, believing that going public would serve no useful purpose, and out of respect for the many years Mr. Burleson had worked for the school system. The Board and its members, however, have been widely criticized based on inaccurate information regarding Mr. Burleson's departure, and many have argued that the public should be provided reasons why a majority of the Board chose to use public funds to both end the lawsuit Mr. Burleson had filed and to end his employment. This has been and remains an ongoing matter of public concern. Accordingly, the Board is now releasing this statement to provide a more complete and balanced explanation of its legitimate and serious concerns regarding Mr. Burleson's performance, leading to the decision.

The Board's concerns dealt with the Superintendent's performance in areas of leadership, budgeting and finance, decisiveness and decision making, equity in education, and trust.

Management of business and fiscal responsibilities, including several items which are noted in the 2007-08 audit, were previously discussed with the Superintendent. The Board noted that the Superintendent failed to keep it apprised of significant trends in the budget and failed to accurately prepare for and project the district's financial status. Supervision of annual reports and audits was noted as being lacking, even before concerns surfaced regarding the unprecedented late filing of the 2007-08 audit. The Superintendent is responsible for recommending efficient procedures and effective controls for all expenditures and, in the opinion of the Board, was not adequately doing so. Evidence of this concern included the budget shortfall in current expense, inappropriate use of child nutrition program funds to run the purchasing operations for the entire school system, failing to account for and request funds for the operating expenses for two new high schools, shortfalls in the exceptional children's program budget, failure to determine funds which should have been available to the Board under the Consent Judgment with the Board of Commissioners, and a resulting diminishing fund balance that is now at dangerous levels. As noted in the audit, funds were expended prior to budget amendments being approved, and one account was not properly on our books. In addition, capital budget needs were not adequately determined.

The Board had previously noted serious concerns about serving the needs of children in the exceptional children's program and had directed the Superintendent to ensure that our education programs are meeting the needs of all children. There was a perceived lack of consistency in resources provided throughout the county, leading to ongoing concerns about overall equity in our education program.

On several occasions, the Superintendent's resistance to delegating authority, his failure to act decisively, and poor decision making, led to problems that escalated and then were not effectively addressed. The Board, years ago, authorized and paid for updating and revising its policy manual by the North Carolina School Boards Association. Those policies were returned to the Superintendent, who sent them for legal review, but then never brought them to the Board.

Communication, trust and confidence are critical to an effective relationship between a Board, Board members and the Superintendent. The episode several years ago in the East Burke High School locker room is a prime example of an incident that eroded such trust and confidence. The Superintendent at that time failed to provide complete and honest information to all members of the Board, resulting in a breach of trust that tended to widen. In the past year, the Superintendent has publicly and privately accused Board members of various transgressions without cause, or sat idly while others made accusations he could easily refute. He has failed to provide timely information to the Board and has withheld information from Board members and the public at times. At times he shared information with individual Board members that was not shared with other Board members and would selectively share information with certain faculty, staff and community members. Specific examples include the lack of leadership and direction he provided in the selection of media policy, commitments made to the Board regarding specific actions to be taken while that policy was being considered that he then failed to execute, falsely accusing the Board and its members of an open meetings law violation (an accusation refuted under oath by every member of the Board at that time), a dishonest response to the Board when asked directly in closed session whether he was an applicant for other jobs this past spring, and allowing the impression to linger in the public that he had inspected his personnel file and determined that his evaluations had been removed. As Mr. Burleson later revealed, after months of controversy, he was not aware of anyone removing any documents from his personnel file and never accused anyone of doing so. He acknowledged that the responsibility for maintaining personnel files in the school system is the duty of the Superintendent, and that he had received copies of all of his evaluations but never placed them in his own file. Yet, he chose to remain silent and not provide any of this information to the public for several months, allowing accusations to be made in Board meetings and elsewhere that left the lingering impression that a Board member had illegally removed evaluations from his file.

The Board of Education sought to take and maintain the "high road" and refused to publicly criticize Mr. Burleson. Unfortunately, this has created more distrust and resentment of the Board and its decisions, calling into question the integrity of the Board, that of its individual members, and its ability to effectively serve the needs of our students. The Board is well aware that no explanation will satisfy everyone, and that some will consider this a belated attempt to justify the Board's decision. Nearly all of these matters, however, were reviewed and discussed with Mr. Burleson over the past several years, and most were included in his evaluations, even dating back to 2004. Mr. Burleson previously agreed to make his evaluations public.

Following this statement, it is the intent of the Board to focus its time and energies on the future, on our students, and on addressing the concerns raised in the SACS report. We look forward to completing the process of hiring a new Superintendent and we are excited to begin a new school year full of hope and promise. We urge everyone to join us, moving forward to a bright new beginning.

**BURKE COUNTY PUBLIC SCHOOLS
MORGANTON, NORTH CAROLINA
PUBLIC COPY
Personnel Report
for
August 31, 2009
Corrected Copy**

CERTIFIED PERSONNEL: RESIGNATIONS

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
1.	Reid, Albert	Freedom HS	Bus. Teacher/Coach

CLASSIFIED PERSONNEL: TEMP/INTERIM EMPLOYMENT ENDED

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
2.	Meadows, Barbara	Hildebran Elem.	Custodian

CLASSIFIED PERSONNEL: ELECTIONS - FULL-TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
3.	Clark, Nancy	Hildebran Elem.	Language Facilitator

CLASSIFIED PERSONNEL: ELECTIONS - PART-TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
4.	Hallyburton, Jessica	Salem Elem.	Daycare Worker

CLASSIFIED PERSONNEL: ELECTIONS - TEMPORARY/PART-TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
5.	Ashley, Cathy M.	Freedom HS	Sub Bus Driver
6.	Berry, Melanie	Ray Childers Elem.	Homework Club
7.	Woodell, Shirley	Mt. View Elem.	Sub Bus Driver

ELECTIONS: SUBSTITUTES

Code Justification

- 4 These persons hold a teaching certificate or are student teaching in our system.
- 3 These persons do not hold a teaching certificate. They are either a retired BCPS employee or have a non teaching 4-year degree and must complete ETT for substitute training within one year of board approval.
- 2 These persons hold at a minimum Associate's Degree or equivalent and completed the ETT for substitute training.
- 1 These persons hold a high school diploma; have a written recommendation from a school principal requesting that they substitute in their school and have completed the ETT for substitute training.

NAME CODE

- 8. Martin, Jeffrey A. 4
- 9. VanBuskirk, Anna 4

TRANSFERS:

	<u>NAME</u>	<u>TRANSFERRED FROM</u>	<u>TRANSFERRED TO</u>
10.	Cinto, Patricia	Ray Childers Elem	Hildebran Elem
11.	Lowman, Kasey	Walter Johnson MS	Ray Childers Elem

**BURKE COUNTY PUBLIC SCHOOLS
MORGANTON, NORTH CAROLINA
PUBLIC COPY
Personnel Report
for
September 7, 2009**

CERTIFIED PERSONNEL: ELECTIONS

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
1.	Pearson, Elizabeth	Mtn. View Elem	4 th Grade Teacher
2.	Sherrill, Anna	Heritage MS	Math Teacher
3.	Thornton, Dustin	Draughn HS	Math Teacher

CERTIFIED PERSONNEL: ELECTIONS - PART-TIME/TEMPORARY

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
4.	Richardson, Jan	WCRC	Psychologist
5.	Williams, June	WCRC	Speech Pathologist

CLASSIFIED PERSONNEL: RESIGNATIONS

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
6.	Moore, Susan	WJMS	Custodian

CLASSIFIED PERSONNEL: LEAVE OF ABSENCE

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
7.	Perlman, Tessa	Hildebran Elem.	Teacher Assistant

CLASSIFIED PERSONNEL: ELECTIONS – TEMPORARY/PART-TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
8.	Clark, Hope	Table Rock MS	Cheerleading Coach
9.	Morgan, Amy	Public Relations	Admin. Assistant
10.	Shoaf, Jennifer	Patton HS	Activity Bus Driver
11.	Smith, Sandra	Public Relations	Admin. Assistant

TRANSFERS:

	<u>NAME</u>	<u>TRANSFERRED FROM</u>	<u>TRANSFERRED TO</u>
12.	Burris, Amanda	Valdese Elem(Daycare)	Salem(Daycare)
13.	Caldwell, Teresa	Patton HS(Custodian)	WJMS(Custodian)
14.	Sessions, Sandra	Valdese Elem(Daycare)	Salem Elem(Daycare)

Burke County

Department: Burke County Public Schools

Request for Budget Revision

Budget Revision Number: 04-09-08-09

For Fiscal Year Ending: June 30, 2010

Expenditures

Date: September 8, 2009

Page 1 of 2

Fund	Item #	Budget Code	Line Item Description	Appropriation Before Amendment	Amount Of Amendment Increase Decrease (-)	Appropriation After Amendment
4	1	4.6624.077.542 4.9211.499.541.000.549 4.5110.077.522.000.314	Student Records Conversion Contingency EBHS Science Lab Renovation	0.00 38,640.44 960,113.26	50,102.00 (38,640.44) (11,461.56)	50,102.00 0.00 948,651.70
			Expenditure Total Increase/Decrease	998,753.70	0.00	998,753.70

Justification - See page 2

Board of Education Approval

Passed by Majority Vote of the Burke County Board of Education

On the 8th day of September, 2009

Chairman: Tracy Norman

Secretary: R. R. [Signature]

Finance Officer: Keith Lawson

Burke County

Department: Burke County Public Schools

Request for Budget Revision

Budget Revision Number: 04-09-08-09

For Fiscal Year Ending: June 30, 2010

Date: September 8, 2009 Page 2 of 2

Justification

Item #1

Request allocation of funds to digitize student records which will allow for better customer service and ensure permanency of records.