

Burke County Board Of Education
West Concord Resource Center – Olive Hill Room
509 West Concord Street
Morganton, NC 28655

Monday, January 9, 2012
6:00 P.M.

AGENDA

- I. Call to Order – Mrs. Catherine Thomas, Chair**
- II. Agenda Review and Approval – Mrs. Catherine Thomas, Chair**
- III. Invocation – Rev. Mark Smith – Crosslink Church, Rutherford College**
- IV. Pledge of Allegiance to the Flag of the United States**
- V. Public Comments – SACS CASI #1**
- VI. Student Recognitions**
 - A. Countywide Spelling Bee Winner/Runner Up**
 - B. Elementary Speech Contest Winners**
 - C. Middle School Speech Contest Winners**
 - D. 2011 State 2A Shot Put and Discus Champion**
 - E. State 3A Soccer Coach of the Year**
- VII. Special Presentation –**
 - A. Board of Elections – Mrs. Debbie Mace**
 - B. Energy Conservation Report – Mr. Charles Cooke**
 - C. Carbon Footprinting – Ms. Noryn Alam**
 - D. Annual Report to Board from SHAC – Mrs. Jill King; Ms. Lisa Moore; Mrs. Lisa Keller**
- VIII. Review and Approval of Minutes**
 - A. Open Session**
 - ♦ August 23, 2011
 - ♦ December 5, 2011
 - ♦ December 19, 2011 (Special Called)
- IX. Resolutions for Approval**
 - A. Proposed Calendar for Board Meetings – Mr. Larry Putnam**
 - B. SACS CASI – Mr. Larry Putnam**
 - ♦ Commitment to Best Practices for Board of Education (Board to sign)
 - ♦ Code of Ethics For School Board Members Policy #2120 (Board to sign)
 - ♦ Ethics Code of Conduct for School Board Members Policy #2121 (Board to sign)
 - ♦ Communications Plan
 - ♦ Comprehensive Plan
 - C. Personnel Report – Mr. Blair Propst**
 - D. Budget Amendments – Mr. Keith Lawson**

- X. Informational Items**
 - A. Superintendent's Update – Mr. Larry Putnam**
 - B. Retreat/Training Follow Up – Mr. Dean Shatley, Parliamentarian**
 - C. NCVPS Funding Commitment – Mr. Keith Lawson**
- XI. Closed Session (if necessary)**
- XII. Adjournment**

Board Member Self Evaluation – SACS CASI #2 - Directive 2 / SACS CASI #4 - Directive 2

Burke County Board of Education

Regular Meeting January 9, 2012

West Concord Resource Center Olive Hill Room

Call to Order

Chair Catherine Thomas called the regular meeting of the Burke County Board of Education to Order at approximately 6:00 pm in the Olive Hill Room of West Concord Resource Center. Other members of the Board who were present for the meeting included Vice-Chair; Dr. Don Hemstreet, Mr. Randy Burns, Mr. Buddy Armour, Dr. R. L. Icard, Mrs. Edna Weller and Mr. Sam Wilkinson. Also present for the meeting was Mr. Larry Putnam; Interim Superintendent of Schools and Mr. Dean Shatley; School System Attorney.

Agenda Review and Approval

Mrs. Weller made a motion to approve the agenda with a second from Mr. Burns. The agenda was unanimously approved.

Invocation

The Invocation was led by Rev. Mark Smith – Crosslink Church, Rutherford College.

Pledge of Allegiance to the Flag of the United States

Chairman Thomas led in the Pledge of Allegiance to the Flag of the United States.

Public Comments

Barbara Lingerfelt – Shared news from a NCAE meeting that she attended in Caldwell County. NCAE has decided to file a lawsuit against the State of NC and has issued a temporary restraining order.

Student Recognitions

Rexanna Lowman, Director of Secondary Education recognized the following:

Countywide Spelling Bee Winner – Julie Huffman, George Hildebrand Elementary School. This is the first time that George Hildebrand has ever had a countywide spelling bee winner.

Countywide Spelling Bee Runner up – Lisa Cash, Walter Johnson Middle School

Middle School Speech Contest Winners

Original Oratory

- 1st Place – Lindsey Cales, East Burke Middle School
- 2nd Place – Jama Brooks, East Burke Middle School
- 3rd Place (Tie) – Ethan Brant, Table Rock Middle School
- 3rd Place (Tie) – Gage Wallace, Liberty Middle School

Recited Oratory

- 1st Place – Railey Pitts, Table Rock Middle School
- 2nd Place – Benjamin Succop, Walter Johnson Middle School
- 3rd Place – Avery Bumgarner, East Burke Middle School

Interpretative Prose

- 1st Place – Joella Knopf, Walter Johnson Middle School
- 2nd Place – Malachi Curtis, East Burke Middle School
- 3rd Place – Dean Hennessee, Table Rock Middle School

Interpretative Poetry

- 1st Place – Leyton Shoupe, Heritage Middle School
- 2nd Place – Caroline Norton, Heritage Middle School
- 3rd Place – Molly Wall, Heritage Middle School

Interpretative Duo

- 1st Place – Maddie Baker and Logan Cline, Heritage Middle School
- 2nd Place – Isabell Mull and Maria Mull, East Burke Middle School
- 3rd Place – Michaela Lockee and Taylor Hildebran, East Burke Middle School

2011 State 2A Shot Put and Discus Champion – Adam Manns, Draughn High School. His coach, Darren Benfield was also recognized.

2011 State 3A Soccer Coach of the Year – David Fletcher, Freedom High School

Mrs. Kimberly Rudisill, Director of Secondary Education recognized the following:

Elementary Speech Contest Winners

Prose

- 1st Place – Liviya Reed, Rutherford College Elementary School
- 2nd Place – Johanna Hall, Ray Childers Elementary School
- 3rd Place – Graleigh Hildebran, George Hildebrand Elementary School

Poetry

- 1st Place – Taylor Cloer, Oak Hill Elementary School
- 2nd Place – Anna Pedersen, Rutherford College Elementary School
- 3rd Place – Allie Roper, Glen Alpine Elementary School

Original Composition

- 1st Place – Megan Beach, Salem Elementary School
- 2nd Place – Jennifer Clark, Ray Childers Elementary School
- 3rd Place – Lillie Katherine Epley, Oak Hill Elementary School

Notable Speeches

- 1st Place – Lyle Holland, Valdese Elementary School
- 2nd Place – Zachary Kearson, Salem Elementary School
- 3rd Place – Blaise Hefner, Ray Childers Elementary School

Special Presentation

Board of Elections – Mrs. Debbie Mace asked that we close school on election days for this calendar year and future calendar years for safety and security reasons for the children. Currently three schools are used as polling places – Salem, W.A. Young and Mull Elementary. They have exhausted any and all possibilities of finding other locations for voting sites to avoid using these schools. The next election will be the Presidential Election and will be very busy with an enormous turnout. Mrs. Thomas asked Mr. Putnam to explain the school calendar process. The Board doesn't set the calendar; they only approve or disapprove it. Mr. Putnam explained how tight the school calendar is and how the legislature has added five additional student days. He also shared other constraints that the committee

has to deal with. After much discussion, it was the consensus of the Board for Mr. Putnam and the calendar committee to take into consideration the voting days and to work with Mrs. Mace and the Board of Elections to come up with dates that will work to close school on November 6 and alternatives if they can't.

Energy Program – Mr. Charles Cook gave an Energy Conservation Report.

Carbon Footprinting – Ms. Noryn Alam, student at Patton High School presented her project on carbon footprinting and explained how we could impact.

Annual Report to Board from SHAC – Mrs. Jill King, Mrs. Lisa Keller and Ms. Christy Stephens presented the 2011 Prevention Excellence Award to Mrs. Catherine Thomas on behalf of Burke County Public Schools for making NC a healthier place to live, work and play.

Review and Approval of Minutes

Open Session minutes for August 23, 2011, December 5, 2011, and December 19, 2011 were approved by unanimous consent.

Resolutions for Approval

- A. Proposed Calendar for Board Meetings** – Mr. Burns made the motion to approve the proposed calendar for board meetings with a second by Mrs. Weller. After discussion, Mr. Burns amended his motion to approve the dates and purpose of the 2011-12 school board meetings with the default location being West Concord Resource Center in the Olive Hill Room unless otherwise indicated. Mrs. Weller seconded the motion. The motion carried 7-0.

- B. SACS CASI** – Mr. Putnam explained that the SACS CASI Institution Progress Report will be sent out tomorrow morning to Donna James. One of the SACS CASI directives that needed to be completed was the Commitment to Best Practices. They have been revised, updated and signed unanimously by the Board Members. Mrs. Weller made the motion to adopt the Commitment to Best Practices for the Board of Education with a second by Dr. Icard. The motion carried 7-0. Policy #2120 Code of Ethics for School Board Members and Policy #2121 Ethics Code of Conduct for School Board Members were also signed unanimously by the Board. We do not need to adopt these as they are already approved board policies. Another directive was to develop a Communications Plan. Mr. Armour made the motion to adopt the amended Communications Plan with a second by Mrs. Weller. The motion was unanimously approved. Another directive was to develop a Comprehensive Plan. Mr. Burns made the motion to adopt the Comprehensive Plan with a second by Mr. Wilkinson. The motion was unanimously approved.

- C. Personnel Report** – Mr. Armour made the motion to approve the January 9th Board Action Report with a second by Dr. Hemstreet. The motion was unanimously approved.

- D. Budget Amendments** – Dr. Icard made the motion to approve Budget Revision #02-01-09-12 with a second by Mrs. Weller. The motion was unanimously approved.

Dr. Icard made the motion to approve Budget Revision #07-01-09-12 with a second by Mr. Armour. The motion was unanimously approved.

Mr. Armour made the motion to approve Budget Revision #08-01-09-12 with a second by Mr. Burns. The motion was unanimously approved.

Informational Items


- A. **Superintendent's Update** – Mr. Putnam gave an update on school system issues.
- B. **Retreat/Training Follow Up – Mr. Dean Shatley, Parliamentarian** – Mr. Shatley stated that the four new Board members look very comfortable, and that he felt that this reflected a strong Superintendent/Board relationship. Even though the new Board has been together a little over a month, there has been a tremendous amount of training and meetings. Mr. Shatley indicated that he wanted to follow up on the December 12th & 14th mini-retreat training, which was equal to almost a full day's worth of work, to see if Board members had any questions. The training covered a lot of content including duties of the Board and Superintendent, relationships, the two hours of required ethics training, Roberts Rules of Order, etc. He also reminded the Board that the communications and comprehensive plan was a result of the training.

He gave a brief update on the Superintendent Search. The application and advertisement have been posted and sent out. Dr. Jim Causby, outgoing head of the State Superintendent's Association, has emailed every Superintendent in the state the advertisement. The community input meetings will begin on Tuesday, January 17 for public comment.

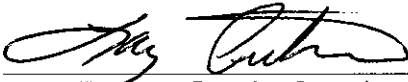
- C. **NCVPS Funding Commitment – Mr. Keith Lawson** – Mr. Lawson explained that North Carolina Virtual Public Schools requested every LEA in the state that needs additional seats to submit their request and commit funding. He requested 100 additional seats at \$349 per seat at a cost of \$34,900. After all LEA's submitted their request, DPI pulled from their reserves and we received funding from DPI for 80 of those seats, leaving us the obligation to pay for only 20 seats at a cost of \$6,980. This will be paid for from the State Instructional Supply account. The additional seats were needed to fill courses that we are not able to have due to financial constraints.

Adjournment

The meeting adjourned at approximately 7:15 pm following a motion by Mr. Wilkinson and a second by Mr. Armour. The motion carried 7-0.



Catherine Thomas, Chair
Burke County Board of Education



Larry Putnam, Interim Superintendent
Secretary, Burke County Board of Education

Minutes Approved: February 6th, 2012.

**Burke County Public Schools
Morganton, North Carolina**

Personnel Report for

Board Action

January 9, 2012

CERTIFIED PERSONNEL: ELECTIONS – ADMINISTRATIVE

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
1.	Auton, Karen	Draughn HS	Assistant Principal

CERTIFIED PERSONNEL: ELECTIONS - FULL TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
2.	Chapman, Lindsey	Rutherford College	Teacher
3.	Lail, Dana	Table Rock MS	EC Teacher
4.	Lewis Jr., Michael	Patton HS	Business Teacher
5.	McDaniel, Ruth	Hallyburton	Intervention Teacher
6.	Pugh, Erin	Walter Johnson MS	Band Teacher

CERTIFIED PERSONNEL: ELECTIONS – TEMPORARY FULL TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
7.	Elliott, Deidra	Rutherford College	Teacher

CERTIFIED PERSONNEL: ELECTIONS – TEMPORARY – PART-TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
8.	Causby, Martha	Salem	Teacher
9.	Cox, Reba	Valdese	Intervention Teacher
10.	Huffman, DeNea	Chesterfield	ESL Teacher
11.	Huffman, Jean	Valdese	Intervention Teacher

CLASSIFIED PERSONNEL: LEAVE OF ABSENCE

	<u>NAME</u>	<u>SCHOOL</u>	<u>LEAVE</u>
12.	Humphries, Shanna	Liberty MS	Leave of Absence (Educational)

CLASSIFIED PERSONNEL: PROMOTIONS

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
13.	Buchanan, Mark	Finance Department	Accounts Payable Specialist
14.	Carson, Donna	Patton HS	Head Custodian

CLASSIFIED PERSONNEL: ELECTIONS - FULL TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
15.	Baker, Dottie	Oak Hill	Bookkeeper
16.	Scott, Robert	Freedom HS	EC Teacher Assistant
17.	Smith, Shanna	WA Young	EC Teacher Assistant

CLASSIFIED PERSONNEL: ELECTIONS – TEMPORARY- FULL TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
18.	Lowman, Kasey	Salem	Teacher Assistant
19.	Sain, Dillon	WA Young	Teacher Assistant
20.	Thompson, Bethany	Valdese	Teacher Assistant
21.	Yarbrough, Melissa	WA Young	Teacher Assistant

CLASSIFIED PERSONNEL: ELECTIONS – PART TIME

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
22.	Lowman, Ashleih	Patton HS	Sub Bus Driver
23.	Price, Terrace	Drexel	Sub Bus Driver

CLASSIFIED PERSONNEL: ELECTIONS – PART TIME - TEMPORARY

	<u>NAME</u>	<u>SCHOOL</u>	<u>ASSIGNMENT</u>
24.	Benfield, Lori	Freedom HS	Assistant Cheerleading Coach
25.	Pritchard, Bobby	Liberty MS	Head Girls Basketball Coach
26.	Webb, Mason	Table Rock MS	Assistant Wrestling Coach
27.	Williams, Kirk	Patton HS	Assistant Basketball Coach

ELECTIONS: SUBSTITUTES

Code Justification

- 4 These persons hold a teaching certificate or are student teaching in our system.
- 3 These persons do not hold a teaching certificate. They are either a retired BCPS employee or have a non teaching 4-year degree and must complete ETT for substitute training within one year of board approval.
- 2 These persons hold at a minimum Associate’s Degree or equivalent and completed the ETT for substitute training.
- 1 These persons hold a high school diploma; have a written recommendation from a school principal requesting that they substitute in their school and have completed the ETT for substitute training.

	<u>NAME</u>	<u>CODE</u>
28.	Bailey, Mary	4
29.	Plemmons, Kimberly	4
30.	Swink, Lisa	4
31.	Wilson, Linda	4

BCPS

Capital Outlay

2011/2012

Estimated Capital Available	1,638,571
Auxiliary Request	(189,000)
Custodial Request	
Transportation Request	
Remaining	<u>\$ 1,449,571</u>

BURKE COUNTY PUBLIC SCHOOLS
FISCAL YEAR 2011-2012
BUDGET REQUEST

CAPITAL OUTLAY

Auxiliary Services

SCHOOL/DEPARTMENT/PROGRAM

BUDGET CODE	DESCRIPTION/JUSTIFICATION	EST. COST	
	1. HVAC Hildebran Elementary, Remainder of Classrooms	\$ 189,000 189,000	
Total		\$ 189,000	

Burke County Public Schools

Request for Budget Revision

Budget Revision Number 02-01-09-12

For Fiscal Year Ending: June 30, 2012

Date: January 9, 2012

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Justification

Item #1

Request funding for HVAC at Hildebran, original requested funding used for emergency HVAC need at Icard.

Board of Education Approval

Passed by Majority Vote of the Burke County Board of Education

Date: 1/9/2012

Chairperson: 

Secretary: 

Finance Officer: Keith Lawson

Burke County Public Schools

***Please submit the following for board approval.....**

Revision:

07-01-09-12

	Account Code	Current Appropriation	Debit	Credit	Account Name
1.	8.5110.580.411.370	\$1,000.00	\$1,000.00		Instructional Supplies
	8.5110.580.459.314	\$45.66	\$1,000.00		Other Food Purchases
	8.5110.580.411.346	\$0.00	\$1,000.00		Instructional Supplies
	8.4490.580	\$0.00		\$3,000.00	Revenue - Furniture Brands Grant
2.	8.5350.419.312.308.200	\$7,301.00		\$3,000.00	Workshop Expense
	8.5350.419.332.308.200	\$2,165.94	\$3,000.00		Travel
	8.5350.419.333.308.200	\$2,840.00		\$2,840.00	Field Trips
	8.5350.419.411.308.200	\$10,000.00	\$2,840.00		Instructional Supplies
3.	8.5340.355.459	\$34,344.73	\$7,420.83		Other Food Purchases
	8.3700.355	\$5,846.67		\$7,420.83	Revenue - CACFP (Prek)
			\$16,260.83	\$16,260.83	

Sum Total of New Revenue

\$10,420.83

Burke County Public Schools

Request for Budget Revision

Budget Revision Number: 07-01-09-12

For Fiscal Year Ending: June 30, 2012

Date: January 9, 2012

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Justification

Item #1

Appropriate new revenue from the Furniture Brands donation.

Item #2

Adjust budget to match latest approved amendment from DPI.


Item #3

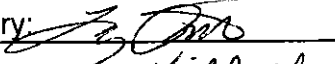
Add new revenue received in Nov and Dec for the CACFP program.

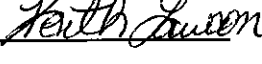
Board of Education Approval

Passed by Majority Vote of the Burke County Board of Education

Date: 1/9/2012

Chairman: 

Secretary: 

Finance Officer: 

Year 2011-2012

Copy Descriptions Based on :

Budget Amendments & Transfers

08-01-09-12

Fund	Purpose	Program	Object	Location	User1	User2	Date	Program & Object Descriptions	Comments	Trans Amt
1	5260	034	462	000	000	00	2011-12-05	ACADEMIC/INTELLECTUALLY GIFTED - Purchase of Non-Capitalized Co	ADJUST BUDGET	(\$10,000.00)
1	5260	034	312	000	000	00	2011-12-05	ACADEMIC/INTELLECTUALLY GIFTED - Workshop Expenses/Allowable Tr	ADJUST BUDGET	\$10,000.00
1	5210	063	121	324	000	00	2011-12-08	DEV DAY & COMMUNITY RESIDENTAL - Teacher	ALLOT REVISION #16	\$7,563.00
1	5210	063	211	324	000	00	2011-12-08	DEV DAY & COMMUNITY RESIDENTAL - Employer's Social Security Cos	ALLOT REVISION #16	\$578.00
1	5210	063	221	324	000	00	2011-12-08	DEV DAY & COMMUNITY RESIDENTAL - Employer's Retirement Cost	ALLOT REVISION #16	\$992.00
1	6550	056	423	000	000	00	2011-12-08	Transportation of Pupils - Gas/Diesel Fuel	ALLOT REVISION #18	\$388,096.00
1	5330	024	221	372	410	00	2011-12-13	Disadvantaged Students Supplmt - Employer's Retirement Cost	ADJUST BUDGET	(\$528.19)
1	5330	024	198	372	410	00	2011-12-13	Disadvantaged Students Supplmt - Tutorial Pay	ADJUST BUDGET	\$490.66
1	5330	024	211	372	410	00	2011-12-13	Disadvantaged Students Supplmt - Employer's Social Security Cos	ADJUST BUDGET	\$37.53
1	6550	056	424	000	000	00	2011-12-15	Transportation of Pupils - Oil	ALLOT REVISION #19	\$1,010.00
1	6540	003	173	000	000	00	2011-12-15	Non-Instructional Support Per. - Custodian	ALLOT REVISION #19	\$9,702.00
1	6540	003	211	000	000	00	2011-12-15	Non-Instructional Support Per. - Employer's Social Security Cos	ALLOT REVISION #19	\$742.10
1	6540	003	221	000	000	00	2011-12-15	Non-Instructional Support Per. - Employer's Retirement Cost	ALLOT REVISION #19	\$1,272.90
4	5110	077	541	368	000	00	2011-12-06	COUNTY CAPITAL - Purchase of Equipment	ADJUST BUDGET	(\$350.00)
4	5115	077	542	368	549	99	2011-12-06	COUNTY CAPITAL - Purchase of Computer Hardware	ADJUST BUDGET	\$350.00
4	5110	077	541	368	000	00	2011-12-12	COUNTY CAPITAL - Purchase of Equipment	ADJUST BUDGETS	(\$1,200.00)
4	5115	077	542	368	549	99	2011-12-12	COUNTY CAPITAL - Purchase of Computer Hardware	ADJUST BUDGETS	\$1,200.00
4	5110	077	541	368	000	00	2011-12-13	COUNTY CAPITAL - Purchase of Equipment	ADJUST BUDGET	(\$550.00)
4	5115	077	542	368	549	99	2011-12-13	COUNTY CAPITAL - Purchase of Computer Hardware	ADJUST BUDGET	\$550.00
4	5110	077	541	370	000	00	2012-01-02	COUNTY CAPITAL - Purchase of Equipment	ADJUST BUDGET	(\$2,000.00)
4	5110	077	532	370	000	00	2012-01-02	COUNTY CAPITAL - Improvements to Existing Sites	ADJUST BUDGET	\$2,000.00
8	6304	401	332	000	620	00	2011-11-30	FAMILY CONNECTIONS - TRAVEL REIMBURSEMENT	ADJUST BUDGET	(\$300.00)
8	6304	401	312	000	621	00	2011-11-30	FAMILY CONNECTIONS - Workshop Expenses/Allowable Tr	ADJUST BUDGET	\$300.00
8	6304	401	332	000	620	00	2011-11-30	FAMILY CONNECTIONS - TRAVEL REIMBURSEMENT	ADJUST BUDGET	(\$100.00)
8	6304	401	312	000	623	00	2011-11-30	FAMILY CONNECTIONS - Workshop Expenses/Allowable Tr	ADJUST BUDGET	\$100.00
8	6304	401	312	000	623	00	2011-11-30	FAMILY CONNECTIONS - Workshop Expenses/Allowable Tr	ADJUST BUDGET	(\$200.00)
8	6304	401	312	000	622	00	2011-11-30	FAMILY CONNECTIONS - Workshop Expenses/Allowable Tr	ADJUST BUDGET	\$200.00
8	6304	401	411	000	611	00	2011-11-30	FAMILY CONNECTIONS - Instructional Supplies	ADJUST BUDGET	(\$55.00)
8	6304	401	459	000	611	00	2011-11-30	FAMILY CONNECTIONS - Other Food Purchases	ADJUST BUDGET	\$55.00
8	7100	701	399	368	000	00	2011-12-14	Miscellaneous Expense	ADJUST BUDGET	\$300.00
8	7100	701	459	368	000	00	2011-12-14	Other Food Purchases	ADJUST BUDGET	\$517.00
8	7100	701	461	368	000	00	2011-12-14	Equipment Between \$500 - \$4,999	ADJUST BUDGET	(\$817.00)

Burke County Public Schools

Budget Revision Number: 08-01-09-12

For Fiscal Year Ending: June 30, 2012

Date: January 9, 2012


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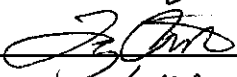
Transfers processed during the course of the month as per the 2011/2012 adopted budget resolution.

Board of Education Approval

Passed by Majority Vote of the Burke County Board of Education

Date: 1-9-2012

Chairperson: 

Secretary: 

Finance Officer: 