

FOREST HILL ELEMENTARY PARENT INVOLVEMENT POLICY

POLICY OVERVIEW

Forest Hill Elementary School is based upon joint involvement of teachers, parents, students and community representatives. We are aware that communication between school and home is crucial to the success of each child. As a Title I school under the No Child Left Behind Act 2001, we are required to create and submit a policy for the purpose of informing and providing opportunities for parents to be involved in the educational process of their child/children. Our policy includes the following components: parent involvement goals, proposed parent involvement activities, and monthly assessment of Title I plan by school improvement team members. PTO representatives will serve on the School Improvement Team.

PARENT INVOLVEMENT GOALS

Forest Hill Elementary School will provide:

- ❖ Information about grade specific curriculum goals and objectives through parent curriculum meetings in August and/or September. Parents will be provided strategies to use at home to support their child's education.
- ❖ Each parent will receive a copy of the School and District Report Card, and the Burke County Public Schools Annual Report.
- ❖ Each parent with information about student assessment results and interpretation of such results including but not limited to K-2 Literacy Assessment, Study Island, Renaissance Place: Math, Reading and Early Literacy, and other mid-term assessments.
- ❖ Communication opportunities on a regular basis. Examples of these might include a monthly Principal's newsletter, weekly newsletters home by grade levels or individual teachers, and a planner in the student's native language. Communication logs and Parent Conference logs will be maintained by the classroom teacher.
- ❖ The professional qualifications of their child's classroom teacher, and/or assistant, upon request.
- ❖ Communication with home through use of Student Planners provided by the school and disbursement of graded papers and communications of specified days such as Take Home Tuesday. Home visits will be scheduled when deemed necessary to maintain communication between home and school.
- ❖ Parents an opportunity to participate in monthly programs such as: Book Fairs, Storytellers, Information Sessions on Study Island, Renaissance Place, Make-A-Book, Make-it-Take-it and special reading nights.
- ❖ A supportive atmosphere that promotes the use of parents as classroom volunteers, tutors and chaperones.
- ❖ Faculty members with staff development opportunities that focus on team building, meeting the needs of diverse learners and staying abreast of the North Carolina Standard Course of Study for each content area K-5.
- ❖ Interpreters for ELL/ESL parents, as well as, deaf parents. Additionally, we will evaluate our current level of services provided for diverse learners and begin to develop a three-year plan.

- ❖ A teacher schedule that will provide teachers of the same grade level a time for common planning. Teachers will discuss implementation of best practices, evaluate textbooks and supplementary materials, meet with specialty teachers, and have a forum to discuss issues of concern.
- ❖ An annual meeting for parents to explain the Title I program, its purpose, implementation, and evaluation of the above stated goals. Additional meetings will be held on an as needed basis to share concerns and improvement efforts.
- ❖ A comprehensive listing of all expenditures, upon request, associated with Title I funds.

PARENT INVOLVEMENT ACTIVITIES

Activities at Forest Hill Elementary School include but are not limited to:

- ❖ Fall Open House
- ❖ Grade Level Curriculum Nights
- ❖ Information Sessions in conjunction with the Fall and Spring Book Fairs
- ❖ Fall Auction and Dinner
- ❖ Participation in the Burke County Spelling Bee, Speech contest, Geography Bee and Science Fair
- ❖ Heifer Project
- ❖ Hispanic Parent Night
- ❖ Make it Take it Sessions
- ❖ Parent Training Sessions
- ❖ Storytellers- in conjunction with Valentine's Day
- ❖ Multi-Cultural Awareness Program-Storytelling, drama, etc.
- ❖ PTO sponsored Parent Nights

ACCESSIBILITY REQUIREMENT

Information, programs and activities for parents shall be provided in a language and form that the parent understands.

INDIVIDUAL SCHOOL IMPLEMENTATION

Individual Title I schools shall implement this policy in accordance with the administrative guidelines and procedures for parent involvement. Other programs will be implemented at the system level.

ANNUAL EVALUATION

An annual evaluation of the effectiveness of the Parent Involvement Policy will be conducted in the spring of each year. This will involve informal discussions and parent surveys to positively impact an increase in parent participation.

GRIEVANCE PROCEDURES

Parent grievances relative to this policy shall be handled in accordance with Burke County School board policies and procedures.

