

**George Hildebrand Elementary School
Parent Involvement Policy 2010-2011**

I. General Policy Statement

George Hildebrand Elementary School recognizes that involvement of parents in their children's education has been demonstrated to increase student success and to result in better schools, Federal Register: Vol. 54, No. 96, Section 200.34. The **No Child Left Behind Act of 2001** requires the involvement of parents in Title I, Migrant, and ELL programs.

II. Parent Involvement Goals

George Hildebrand Elementary School shall, in coordination with parents of participating children, develop programs, activities and procedures, which have the following goals:

A. To inform parents of the reasons for their children's participation and the specific instructional objectives and methods of the Title I Plan.

- Parent Conferences
- Weekly Take Home "Monday Mail" pocket folders
- Classroom Newsletters no less than 1x monthly

B. To consult with parents, on an ongoing basis, concerning the manner in which the school and parents can better work together to achieve Title I goals & objectives.

- School-wide quarterly newsletter
- Scheduled parent conferences in all grades
- Unscheduled phone calls and conferences as deemed necessary
- Weekly Take Home Monday Mail, Progress Reports, & Student Planners
- Meet Your Teacher Night and/or PTO Open House
- Kindergarten Information & Transition Conferences
- Grade Level Parent Nights
- Student/Parent/Teacher/Principal Accountability Agreement
- PTO Advisory Council
- Title I Parent Survey
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C. To train parents and teachers to build a partnership between home and school

- Faculty Training on Holding Parent Conferences (August and/or September)
- Meet Your Teacher Night (August)
- Kindergarten Information Conferences (August/September)
- Read Across America/Dr. Seuss (March)
- Kindergarten Transition Meeting (May)
- Scheduled Parent Conferences

- D. To provide a comprehensive range of opportunities for parents to become informed about how the Title I plan will be designed, operated and evaluated.
 - Annual Public Meeting
 - PTO Meetings
 - Parent Conferences
 - End-of-Year evaluation of the Title I Plan

- E. To ensure opportunities for the participation of parents who lack literacy skills or whose native language is not English.
 - Interpreters used when necessary for conferences & meetings
 - Support from ELL teacher and interpreter for communication about homework, child's progress, and test results

- F. To provide parents with information concerning North Carolina's Standard Course of Study (NCSCOS), student achievement standards, and state and local academic assessments.
 - Grade Level Indicators and Testing Information
 - K-2 Literacy Assessment
 - K-2 Math Assessment
 - ClassScape (Grades 3-5)
 - End-of-Grade Assessments (Grades 3-5)
 - NC 4th Grade Writing Assessment
 - Renaissance (AR) Reading Progress Report
 - Renaissance (AR) Math Progress Report
 - STAR Report
 - Study Island Report
 - Nine-Week Assessments (Grades 3-5)

- G. To provide parents, upon request, information about the professional qualifications of their child's classroom teacher and the qualifications of the classroom assistant.
 - Principal &/or the County Title I office will provide this information upon request

- III. Mechanisms, Procedures, Activities and Use of Funds
 - A. George Hildebrand Elementary School shall develop written policies to ensure that parents are involved in the planning, design, and implementation of programs and shall provide reasonable support of parent involvement activities as requested. Such policies shall be made available to parents of participating children at the beginning of each school year.
 - Agenda of Parent Involvement Activities kept on file

- Invitation to Parent Advisory Council meetings sent to all parents and teachers as well as PAC minutes
 - Title I School Plans stating school priority(s) with action steps, time lines, and persons responsible outlined
- B. George Hildebrand Elementary School shall hold an Annual Public Meeting to inform parents of the goals and objectives in the Title I plan. This meeting may be district-wide and/or at the school level.
- Fall: 2nd PTO Meeting (November)
 - Fall: Parent Conferences
- C. George Hildebrand Elementary School shall provide parents with progress reports and hold a parent-teacher conference to discuss progress, placement, and methods of instruction.
- Parent/teacher conferences held 1-3x during the school year
 - Parent Conferences as requested by parent and/or teacher
 - Weekly Take Home “Monday Mail” pocket folders & student planners
 - Interim Progress Reports
 - Nine Week Progress Reports
- D. Parent programs, activities and procedures will include:
- Parent/Student/Teacher/Principal Accountability Agreements
 - Parent/Teacher Conferences
 - Weekly reporting of children’s progress and/or behavior in planners
 - Coordinating parent activities and making contacts in the home when deemed necessary
 - Reinforcement of classroom instruction and student motivation through home-based education
 - Information on Title I plans and annual evaluations available on-line and/or in the school office
- E. Parents are expected to cooperate with the school system by becoming knowledgeable of Title I goals and activities and by working to reinforce the children’s training at home.
- Open House/Meet Your Teacher Night (August)
 - Annual Public Meeting (2nd PTO meeting in November)
 - Other PTO Meetings (September, February, April)
 - Parent Involvement Activities Related to School Goals: Renaissance (AR) Family Night and Read Across America
- F. Reasonable and necessary expenditures associated with parent training sessions and hiring, training, and utilization of parental involvement liaison worker may be supported with Title I funds.

Adopted: September, 2010

- IV. **Accessibility Requirement**
Information, programs, and activities for parents shall be provided in a language and form, which the parent understands.

- V. **Individual School Implementation**
Individual Title I schools shall implement this policy in accordance with administrative guidelines and procedures for parent involvement. Other programs will be implemented at the system level.

- VI. **Annual Evaluation**
An annual evaluation of the effectiveness of the parent involvement policy in increasing parental participation will be conducted in the spring using a Title I Parent Survey.

- VII. **Grievance Procedure**
Parent grievances relative to this policy shall be handled in accordance with Burke County Board Policy Appeals to the Board.

**Faculty of GHES
Signatures of Approval:**

Adopted: September, 2010